NATCHITOCHES PARISH FIRE PROTECTION DISTRICT NO. 2

FINANCIAL REPORT December 31, 2006

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 7/18/67

Natchitoches Parish Fire Protection District No. 2 Financial Report December 31, 2006

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NATCHITOCHES PARISH FIRE PROTECTION DISTRICT NO. 2

P. O. Box 139 Goldonna, LA 71031

MANAGEMENT'S DISCUSSION AND ANALYSIS

The Management's Discussion and Analysis is an element of the reporting model adopted by the Governmental Accounting Standards Board (GASB) in their Statement No. 34. Certain comparative information is presented to provide an overview of the District's operations.

Financial Highlights

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities provide information about the activities of the District as a whole and present a longer-term view of the District's finances. These statements tell how these services were financed in the short-term as well as what remains for future spending. The District is a component unit of the Natchitoches Parish Police Jury. The District maintains only one fund, the general fund, through which all of its operations are conducted.

A summary of the basic government-wide financial statements is as follows:

Summary of Statement of Net Assets

| | <u>2006</u> | <u>2005</u> |
|---|-------------------|-------------------|
| ASSETS: | | |
| Assets | \$ 47,160 | \$ 48,378 |
| Capital assets, net of | | |
| accumulated depreciation | <u>576,217</u> | <u>625,416</u> |
| Total Assets | \$ <u>623,377</u> | \$ <u>673,794</u> |
| LIABILITIES: | | |
| Accounts Payable Notes Payable – Operating Loan | \$ 0 0 | \$ 581 _20,000 |
| Total Liabilities | \$ <u>0</u> | \$ <u>20,581</u> |
| NET ASSETS: | | |
| Invested in capital assets | \$576,217 | \$625,416 |
| Unrestricted | 47,160 | 27,797 |
| Total Net Assets | \$ <u>623,377</u> | \$ <u>653,213</u> |

Summary of Statement of Activities

| | <u>2006</u> | <u>2005</u> |
|----------------------------------|--------------------|-------------------|
| REVENUES: | | |
| Operating Grants & Contributions | \$ 4,603 | \$ 0 |
| General Revenues: | | |
| Taxes | 43,020 | 43,662 |
| Intergovernmental | 0 | 299,007 |
| Interest & Miscellaneous | 1,048 | <u>655</u> |
| Total Revenues | \$ <u>48,671</u> | \$ <u>343,324</u> |
| EXPENSES: | | |
| Public Safety | \$ <u>78,507</u> | \$ <u>58,649</u> |
| Change in Net Assets | \$ <u>(29,836)</u> | \$284 <u>.675</u> |

- The District's assets exceeded its liabilities by \$623,377 (net assets) for the year. For the prior year this was \$653,213.
- Unrestricted net assets of \$47,160 represent the portion available to maintain the District's obligation to both citizens and creditors. This is an increase of \$19,363 from prior year.

General Fund Budgetary Highlights

The actual revenues were \$471 more than the budgeted amount for the year. Actual expenses were over the budgeted amount by \$1,108.

Economic Factors and Next Year's Budget

The primary revenue source of the District is property taxes. This type of tax is not subject to changes in the economy in the short-term. However, in the long-term, significant increases/decreases in the tax base would be evident. The budget for FY 2007 should not change significantly from the FY 2006 budget.

Contacting the Fire District

This financial report is designed to provide our citizens, taxpayers, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. Any questions about this report or requests for additional information may be directed to the District at P. O. Box 139, Goldonna, LA 71031.

Johnson, Thomas & Cunningham

Certified Public Accountants

Eddie G. Jahnsen, CPA — A Prefessional Corporation (1927-1996)

Mark D. Thumas, CPA — A Professional Corporation Roger M. Cunningham, CPA — A Professional Corporation

Jessica H. Bradway, CPA

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ACCOUNTANT'S REVIEW REPORT ON THE FINANCIAL STATEMENTS

Natchitoches Parish Fire Protection District No. 2 P. O. Box 139 Goldonna, Louisiana 71031

We have reviewed the accompanying financial statements of the governmental activities and major fund of the Natchitoches Parish Fire District No. 2, a component unit of the Natchitoches Parish Police Jury, as of and for the year ended December 31, 2006, which collectively comprise the District's basic financial statements as listed in the Table of Contents, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. All information included in these financial statements is the representation of management of the District.

A review consists principally of inquiries of District personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, we do not express such an opinion.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles.

The Management's Discussion and Analysis and budgetary comparison information on pages 1 through 4 and 24 through 25, are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. Such information, including the information for the prior year, has not been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements, but was compiled from information that is the representation of management, without audit or review. Accordingly, we do not express an opinion or any other form of assurance on the supplementary information.

In accordance with the Louisiana Governmental Audit Guide and the provisions of state law, we have issued a report dated March 17, 2007, on the results of our agreed-upon procedures.

Johnson, Thomas & Cunningham, CPA's Johnson, Thomas & Cunningham, CPA's

March 17, 2007 Natchitoches, LA 71457

BASIC FINANCIAL STATEMENTS

GOVERNMENT-WIDE FINANCIAL STATEMENTS

Natchitoches Parish Fire Protection District No. 2 Statement of Net Assets December 31, 2006

| ASSETS: | Governmental <u>Activities</u> |
|--|--------------------------------|
| IMODIO. | |
| Current Assets: | |
| Cash & Cash Equivalents | \$ 22,241 |
| Receivables | <u>24,919</u> |
| Total Current Assets | \$ 47,160 |
| Non-current Assets: | |
| Capital Assets (Net) | <u>576,217</u> |
| Total Assets | \$ <u>623,377</u> |
| LIABILITIES: | |
| Total Liabilities | \$ <u> </u> |
| NET ASSETS: | |
| Invested in Capital Assets Unrestricted | \$576,217 _47,160 |
| Total Net Assets | \$ <u>623,377</u> |

Natchitoches Parish Fire Protection District No. 2 Statement of Activities December 31, 2006

| | | Program Revenues | | Net (Expense) |
|-------------------------------|---|------------------|----------------------|-----------------------------------|
| | | Charges for | Operating Grants and | Revenue and Changes in Net Assets |
| <u>Activities</u> | Expenses | Services | Contributions | Government Activities |
| Governmental Activities: | | | | |
| Public Safety | \$ <u>78,507</u> | \$ <u>0</u> | \$ <u>4,603</u> | \$ <u>(73,904</u>) |
| Total Governmental Activities | \$79 £07 | 20 | \$4.602 | £ (72 004) |
| Activities | \$ <u>78,507</u> | \$ <u>0</u> | \$ <u>4,603</u> | \$ <u>(73,904</u>) |
| | General Rever | nues: | | |
| | Property Taxes Interest & Miscellaneous | | | \$ 43,020 |
| Total General Revenues | | | \$ <u>44,068</u> | |
| | Change in Net Assets | | | \$ (29,836) |
| | Net Assets J | anuary 1, 2006 | | 653,213 |
| | Net Assets I | December 31, 20 | 006 | \$ <u>623,377</u> |

FUND FINANCIAL STATEMENTS

Natchitoches Parish Fire Protection District No. 2 Balance Sheet-Governmental Fund December 31, 2006

Assets:

| Cash & Cash Equivalents Receivables | \$22,241 <u>24,919</u> |
|-------------------------------------|---------------------------|
| Total Assets | \$ <u>47.160</u> |
| Liabilities: | |
| Total Liabilities | \$ 0 |
| Fund Balance: | |
| Unreserved | <u>47,160</u> |
| Total Liabilities and Fund Balance | \$ <u>47,160</u> |

Natchitoches Parish Fire Protection District No. 2 Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Assets December 31, 2006

Total Fund Balance for the Governmental Fund at December 31, 2006

\$ 47,160

Total Net Assets reported for Governmental Activities in the Statement of Net Assets is different because:

Capital Assets used in Governmental Activities are not financial resources and, therefore, are not reported in the fund. Those assets consist of:

Land, Equipment, and Site Improvements, Net of Accumulated Depreciation

576,217

Total Net Assets of Governmental Activities at December 31, 2006

\$623,377

Natchitoches Parish Fire Protection District No. 2 Statement of Revenues, Expenditures and Changes in Fund BalanceGovernmental Fund Year Ended December 31, 2006

| | <u>Total</u> |
|--|------------------|
| REVENUES: | |
| Taxes- | |
| Property Taxes | \$43,020 |
| Intergovernmental | 4,603 |
| Interest & Miscellaneous | <u>1,048</u> |
| Total Revenues | \$ <u>48,671</u> |
| EXPENDITURES: | |
| Current- | |
| Public Safety | \$28,692 |
| Debt Service | <u>20,616</u> |
| Total Expenditures | \$ <u>49,308</u> |
| (Deficiency) of Revenues over Expenditures | \$ (637) |
| Fund Balance-Beginning of Year | <u>47,797</u> |
| Fund Balance-End of Year | \$ <u>47,160</u> |

Natchitoches Parish Fire Protection District No. 2 Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance-Governmental Fund to the Statement of Activities for the Year Ended December 31, 2006

Total Net Change in Fund Balance at December 31, 2006, per Statement of Revenues, Expenditures and Changes in Fund Balance

\$ (637)

The Change in Net Assets reported for Governmental Activities in the Statement of Activities is different because:

Governmental funds report capital outlays as expenditures. However, in the Government-wide Statement of Activities and Changes in Net Assets, the cost of those assets is allocated over their estimated useful lives as depreciation expense.

Depreciation (49,199)

Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets

20,000

Total changes in Net Assets at December 31, 2006, per Statement of Activities

\$(29,836)

NOTES TO FINANCIAL STATEMENTS

1. Introduction:

Natchitoches Parish Fire Protection District No. 2 was created by the Natchitoches Parish Police Jury, by ordinance in June 1982, under the provisions of Louisiana Revised Statutes 40:1492-1501, for the purpose of providing fire protection for the citizens of the District. The District is governed by a Board of Commissioners who are resident property taxpayers of the District. The commissioners are approved/appointed by the Natchitoches Parish Police Jury. The District was created to acquire and maintain buildings, machinery, equipment, water tanks, water hydrants and water lines, and any other such things necessary to provide proper fire protection and control within the District.

2. Summary of Significant Accounting Policies:

The accounting and reporting policies of Natchitoches Parish Fire Protection District No. 2 conform to generally accepted accounting principles as applicable to governmental units. Such accounting and reporting policies also conform to the requirements of Louisiana Revised Statutes 24:517 and to the guides set forth in the *Louisiana Governmental Audit Guide*.

A. Reporting Entity-

As the governing authority of the Parish, for reporting purposes, the Natchitoches Parish Police Jury is the financial reporting entity for Natchitoches Parish. The financial reporting entity consists of (a) the primary government (police jury), (b) organizations for which the primary government is financially accountable, and (c) other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Governmental Accounting Standards Board (GASB) Statement No. 14 established criteria for determining which component units should be considered part of the Natchitoches Parish Police Jury for financial reporting purposes. The basic criteria for including a potential component unit within the reporting entity is financial accountability. The GASB has set forth criteria to be considered in determining financial accountability. This criteria includes:

- 1. Appointing a voting majority of an organization's governing body and
 - a. The ability of the police jury to impose its will on that organization and/or
 - b. The potential for the organization to provide specific financial benefits to or impose specific financial burdens on the police jury.
- 2. Organizations for which the police jury does not appoint a voting majority but are fiscally dependent on the police jury.

Organizations for which the reporting entity financial statements would be misleading if
data of the organization is not included because of the nature or significance of the
relationship.

Because the police jury created by ordinance Fire District No. 2, the District was determined to be a component unit of the Natchitoches Parish Police Jury, the financial reporting entity. The accompanying financial statements present information only on the funds maintained by the District and do not present information on the police jury, the general government services provided by that governmental unit, or the other governmental units that comprise the financial reporting entity.

B. Basis of Presentation-

Government-Wide Financial Statements (GWFS)

The Statement of Net Assets and Statement of Activities report information about the reporting government as a whole. They include all funds of the reporting entity. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function. Program revenues include (a) fees and charges paid by the recipient for goods or services offered by the program, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

C. Fund Accounting-

The accounts of the District are organized on the basis of funds. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds maintained is consistent with legal and managerial requirements.

The District maintains only one fund. It is categorized as a governmental fund. The emphasis on fund financial statements is on major governmental and enterprise funds; each displayed in a separate column. A fund is considered major if it is the primary operating fund of the entity.

The major fund of the District is described below:

Governmental Fund-

General Fund

The General Fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

D. Measurement Focus/Basis of Accounting-

Basis of accounting refers to when revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

Accrual Basis - Government-Wide Financial Statements (GWFS)

The Statement of Net Assets and the Statement of Activities display information about the District as a whole. Both of these statements have been prepared using the economic measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Modified Accrual Basis - Fund Financial Statements (FFS)

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., when they are both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period. The District considers all revenues "available" if they are collected within 60 days after year-end. Expenditures are generally recorded under the modified accrual basis of accounting when the related liability is incurred. The exceptions to this general rule are that (1) unmatured principal and interest on long-term debt, if any, are recorded when due and (2) claims and judgments and compensated absences are recorded as expenditures when paid with expendable available financial resources.

E. Assets, Liabilities, and Equity-

Cash and Interest-Bearing Deposits-

For purposes of the Statement of Net Assets, cash and interest-bearing deposits include all demand accounts, savings accounts, and certificates of deposit of the District.

Capital Assets-

Capital assets, which include property, plant, and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are capitalized at historical cost or estimated cost if historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation. The District maintains a threshold level of \$500 or more for capitalizing capital assets.

The costs of normal maintenance and repairs that do not add to the value of that asset or materially extend the life of that asset are not capitalized.

Depreciation of all exhaustible capital assets is recorded as an expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of useful lives by type of asset is as follows:

| Furniture, computers | 5 years |
|--------------------------|----------|
| Firefighting equipment | 10 years |
| Ladders, hoses, airpacks | 7 years |
| Radios | 10 years |
| Fire trucks | 15 years |
| Other vehicles | 5 years |
| Buildings | 40 years |

Compensated Absences-

There are no employees of the District, therefore no entry is made to record compensated absences.

Equity Classifications-

In the government-wide statements, equity is classified as net assets and displayed in three components:

- a. Invested in capital assets, net of related debt---Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net assets—Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provision or enabling legislation.
- c. Unrestricted net assets---All other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt".

In the fund statements, governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved, with unreserved further split between designated and undesignated.

F. Budget-

Prior to the beginning of each fiscal year, the Natchitoches Parish Fire Protection District No. 2 adopts a budget for the next fiscal year. The budget is open for public inspection. All budgetary appropriations lapse at the end of the fiscal year. The budget is prepared on the modified accrual basis of accounting.

G. Estimates-

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenditures and expenses during the reporting period. Actual results could differ from those estimates.

3. Cash and Cash Equivalents:

For reporting purposes, cash and cash equivalents include cash demand deposits, time deposits, and certificates of deposit. At December 31, 2006, the District had cash and cash equivalents (collected bank balances) totaling \$22,358. Cash and cash equivalents are stated at cost, which approximates market. Under Louisiana law, these deposits must be secured by federal deposit insurance or the pledge of securities owned by the bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the bank. These pledged securities are held in the name of the pledging bank in a holding or custodial bank in the form of safekeeping receipts held by the District. The deposits at December 31, 2006, were fully secured by FDIC.

4. Capital Assets:

Capital asset balances and activity for the year ended December 31, 2006, is as follows:

| Governmental | Balance | | | Balance |
|---------------------------------|-------------------|---------------------|------------------|-------------------|
| <u>Activities</u> | <u>01-01-06</u> | Additions | <u>Deletions</u> | <u>12-31-06</u> |
| Capital Assets Not Depreciated: | | | | |
| Land | \$ <u>15,000</u> | \$ <u> </u> | \$ <u>0</u> | \$ <u>15,000</u> |
| Capital Assets Depreciated: | | | | |
| Furniture, computers | \$ 4,842 | \$ 0 | \$0 | \$ 4,842 |
| Firefighting equipment | 29,327 | 0 | 0 | 29,327 |
| Ladders, hoses, airpacks | 40,664 | 0 | 0 | 40,664 |
| Radios | 25,043 | 0 | 0 | 25,043 |
| Fire trucks | 471,301 | 0 | 0 | 471,301 |
| Buildings | 224,593 | 0 | <u>0</u> | <u>224,593</u> |
| Total Assets | \$ <u>810,770</u> | \$0 | \$ <u>0</u> | \$ <u>810,770</u> |
| Less: Accumulated Depreciation: | | | | |
| Furniture, computers | \$ 645 | \$ 969 | \$ 0 | \$ 1,614 |
| Firefighting equipment | 11,468 | 7,413 | 0 | 18,881 |
| Ladders, hoses, airpacks | 5,116 | 1,279 | 0 | 6,395 |
| Radios | 5,462 | 2,504 | 0 | 7,966 |
| Fire trucks | 121,788 | 31,420 | 0 | 153,208 |
| Buildings | 40,875 | _5,614 | <u>0</u> | 46,489 |
| Total Depreciation | \$ <u>185,354</u> | \$ <u>49,199</u> | \$ <u>0</u> | \$ <u>234,553</u> |
| Net Capital Assets | \$ <u>625,416</u> | \$ <u>(49,199</u>) | \$ <u>0</u> | \$ <u>576,217</u> |

Depreciation expense of \$49,199 was charged to the public safety function.

5. Ad Valorem Taxes:

The District levies taxes on real and business personal property located within the boundaries of Natchitoches Parish Fire District No. 2. Property taxes are levied by the District on property values assessed by the Natchitoches Parish Tax Assessor and approved by the State of Louisiana Tax Commission.

The Natchitoches Parish Sheriff's office bills and collects property taxes for the District. Collections are remitted to the District monthly. The District recognizes property tax revenues when levied.

Property Tax Calendar

| Assessment date | January 1, 2006 |
|------------------------------|-------------------|
| Levy date | June 30, 2006 |
| Tax bills mailed | October 15, 2006 |
| Total taxes are due | December 31, 2006 |
| Penalties and interest added | January 31, 2007 |
| Lien date | January 31, 2007 |
| Tax Sale | May 15, 2007 |

The District is permitted to levy taxes up to 10% of the assessed property valuation for each specified purpose, or, in the aggregate for all purposes 25% of the assessed valuation after the approval by the voters of the District.

Assessed values are established by the Natchitoches Parish Tax Assessor each year on a uniform basis at the following ratios to fair market value:

| 10% land | 15% machinery |
|------------------------------|--------------------------------|
| 10% residential improvements | 15% commercial improvements |
| 15% industrial improvements | 25% public service properties, |
| | excluding land |

A revaluation of all property is required to be completed no less than every four years. The last revaluation was completed for the roll of January 1, 2004. Total assessed value was \$7,419,970 in 2006. Louisiana state law exempts the first \$7,500 of assessed value of a taxpayer's primary residence from parish property taxes. This homestead exemption was a total of \$1,416,970 of the assessed value in 2006. For the year ended December 31, 2006, taxes of 6.92 mils were levied on the property and were dedicated to fire protection. Taxes collected totaled \$43,020, after adjustments from the prior year.

6. Pending Litigation:

There were no civil suits seeking damages against the District outstanding at December 31, 2006.

7. Related Party Transactions:

The District had no identified related party transactions for the year ended December 31, 2006.

8. Compensation Paid to Board Members:

The members of the Board of Commissioners of the District receive no compensation for their services.

9. Receivables:

The following is a summary of receivables at December 31, 2006:

Class of Receivable

General Fund

Taxes-Ad Valorem

\$24,919

Substantially all receivables are considered to be fully collectible, and no allowance for uncollectibles is used.

OTHER REQUIRED SUPPLEMENTARY INFORMATION

Natchitoches Parish Fire Protection District No. 2 General Fund Budgetary Comparison Schedule For the Year Ended December 31, 2006 With Comparative Actual Amounts from December 31, 2005

| | Budget Original/Final | Actual | Variance Favorable (Unfavorable) | 2005 Actual |
|--------------------------|-----------------------|------------------|--|-------------------|
| REVENUES: | | | | |
| Taxes- | | | | |
| Property Taxes | \$44,000 | \$43,020 | \$ (980) | \$ 43,662 |
| Intergovernmental | 4,100 | 4,603 | 503 | 299,007 |
| Interest & Miscellaneous | 100 | 1,048 | <u>948</u> | <u>655</u> |
| Total Revenues | \$ <u>48,200</u> | \$ <u>48,671</u> | \$ <u>471</u> | \$ <u>343.324</u> |
| EXPENDITURES: | | | | |
| Public Safety | \$27,600 | \$28,692 | \$(1,092) | \$ 24,248 |
| Capital Outlay | 0 | 0 | 0 | 312,332 |
| Debt Service | <u>20,600</u> | <u>20,616</u> | <u>(16</u>) | <u>19,499</u> |
| Total Expenditures | \$ <u>48,200</u> | \$ <u>49,308</u> | \$ <u>(1,108</u>) | \$ <u>356,079</u> |

Johnson, Thomas & Cunningham

Certified Public Accountants

Eddie G. Jehnsen, CPA — A Professional Corporation (1927-1996)

Mark D. Thomas, CPA — A Professional Corporation Roger M. Cunningham, CPA — A Professional Corporation

Jessica H. Broadway, CPA

321 Bienville Street Natchiteches, L. misiana 71457 (318) 352-3652 Fax (318) 352-4447

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

Natchitoches Parish Fire Protection District No. 2 P. O. Box 139 Goldonna, Louisiana 71031

We have performed the procedures included in the Louisiana Governmental Audit Guide and enumerated below, which were agreed to by the management of the Natchitoches Parish Fire Protection District No. 2 and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the Natchitoches Parish Fire District No. 2's compliance with certain laws and regulations during the year ended December 31, 2006, included in the Louisiana Attestation Questionnaire. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

PUBLIC BID LAW

1. Select all expenditures made during the year for materials and supplies exceeding \$20,000, or public works exceeding \$100,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2251 (the public bid law).

No expenditures found to be in violation.

CODE OF ETHICS FOR PUBLIC OFFICIALS AND PUBLIC EMPLOYEES

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided us with the required list including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination.

Not applicable.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedures (3) were also included on the listing obtained from management in agreed-upon procedures (2) as immediate family members.

Not applicable.

BUDGETING

5. Obtain a copy of the legally adopted budget and all amendments.

Management provided us with a copy of the original budget. There were no amendments to the budget during the year.

6. Trace the budget adoption and amendments to the minute book.

We traced the adoption of the original budget to the minutes of the District. It was adopted by a unanimous decision.

7. Compare the revenues and expenditures of the final budget to actual revenues and expenditures to determine if actual revenues failed to meet budgeted revenues by 5% or more or if actual expenditures exceed budgeted amounts by 5% or more.

For the year ended December 31, 2006, actual reveues and actual expenditures were within the 5% allowed compared to the budgetary amounts.

ACCOUNTING AND REPORTING

- 8. Randomly select 6 disbursements made during the period under examination and:
 - (a) trace payments to supporting documentation as to proper amount and payee:

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

(b) determine if payments were properly coded to the correct fund and general ledger account:

Each disbursement appeared to be coded correctly.

(c) determine whether payments received approval from proper authorities:

Inspection of supporting documentation showed written approval. In addition, non-recurring entries were discussed and approved in the minutes.

MEETINGS

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).

The District is only required to post a notice of each meeting and the accompanying agenda on the door of the District's office building. Management has asserted that such documents were properly posted.

DEBT

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds or any other indebtedness which have not been approved by the State Bond Commission.

We inspected copies of all bank deposits for the period under examination and noted no deposits that appeared to be proceeds of bank loans, bonds, or other indebtedness that had not been approved by the State Bond Commission.

ADVANCES AND BONUSES

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees that may constitute bonuses, advances, or gifts.

Not applicable.

Our prior year report, dated April 4, 2006, contained one comment, actual expenditures exceeded budgeted expenditures by more than the 5% allowed. This matter is cleared.

We were not engaged to, and did not, perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of the Natchitoches Parish Fire Protection District No. 2 and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Johnson, Thomas & Cunningham, CPA's Johnson, Thomas & Cunningham, CPA's

March 17, 2007 Natchitoches, Louisiana

NATCHITOCHES PARISH FIRE PROTECTION DISTRICT NO. 2

LOUISIANA ATTESTATION QUESTIONNAIRE

| Johnson, Thomas | & Cunningnam, CPA's |
|---------------------|---------------------|
| 321 Bienville Stree | et |
| Natchitoches, LA | 71457 |

In connection with your review of our financial statements as of December 31, 2006, and for the period then ended, and as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulations and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of December 7, 2006.

Public Bid Law

It is true that we have complied with the public bid law, LSA-RS Title 38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office.

Yes X No ____

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan or promise from anyone that would constitute a violetien of LSA RS 42:1101-1124.

loan, or promise, from anyone that would constitute a violation of LSA-RS 42:1101-1124.

Yes X No ___

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of LSA-RS 42:1119.

Yes X No ___

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (LSA-RS 39:1301-14 or the budget requirements of LSA-RS 39:43,

Yes X No

| Accounting | and | Ret | orting |
|------------|-----|-----|--------|
| | | | |

| All non-exempt governmental records are available as a public record and have three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36. | been | retaine | ed for at least | | |
|---|-----------------|-------------------|-------------------------|--|--|
| | Yes | <u>X</u> | No | | |
| We have filed our annual financial statements in accordance with LSA-RS 24:5 as applicable. | 14, 33 | :453, a | and/or 39:92, | | |
| | Yes | <u>X</u> | No | | |
| We have had our financial statements audited or compiled in accordance with LSA-RS 24:513. | | | | | |
| | Yes | <u>X</u> | No | | |
| Meetings | | | | | |
| We have complied with the provisions of the Open Meetings Law, provided in RS 42:1 through 42:12. | | | | | |
| | Yes | X | No | | |
| Debt | | | | | |
| It is true we have not incurred any indebtedness, other than credit for 90 days of in the ordinary course of administration, nor have we entered into any lea without the approval of the State Bond Commission, as provided by Article VI. Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Co 47:1410.60. | se-pu II, Se | rchase ction 8 | agreements, of the 1974 | | |
| | Yes | <u>X</u> | No | | |
| Advances and Bonuses | | | | | |
| It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AG opinion 72-729. | | | | | |
| | Yes | <u>X</u> | No | | |
| We have disclosed to you all known noncompliance of the foregoing laws and recontradictions to the foregoing representations. We have made available to you to the foregoing laws and regulations. | | | | | |
| We have provided you with any communications from regulatory agencies or any possible noncompliance with the foregoing laws and regulations, including received between the end of the period under examination and the issuant acknowledge our responsibility to disclose to you any known noncompliant subsequent to the issuance of your report. | ng ar | y con this | nmunications report. We | | |
| President Lawrence Sampey Date | <i>12</i> - | -7- <i>0</i> | <u> </u> | | |